

## Sellick Partnership Application Form

### PERSONAL DETAILS

Title: \_\_\_\_\_ Forename: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ County: \_\_\_\_\_

Postcode: \_\_\_\_\_

Home tel: ( \_\_\_\_\_ ) \_\_\_\_\_ Work tel: ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail address: \_\_\_\_\_ Mobile tel: \_\_\_\_\_

Next of kin (name): \_\_\_\_\_ Next of kin (tel): \_\_\_\_\_

Current driving license Yes / No Convictions / Points? \_\_\_\_\_ Car Owner Yes / No Access to car Yes / No

### PERSONAL QUALIFICATIONS

PROFESSIONAL QUALIFICATIONS: \_\_\_\_\_

*Please provide registration number or copies of your qualifications and certificates*

#### WORK HISTORY (current or most recent employer)

Company Name: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Job title: \_\_\_\_\_ Benefits package: \_\_\_\_\_

Reason for leaving your current role? \_\_\_\_\_

Passionate about recruitment...



## YOUR JOB SEARCH

How did you hear about Sellick Partnership?

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Publication / reference in which vacancy seen (if applicable):

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What other sources for finding a job have you used?

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Are you already registered with any other agencies? Yes / No

(If so, who?)

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Have you approached any firms directly prior to registration with us, including internal transfers? Please provide relevant details, including interviews attended or scheduled so that we can avoid contacting them twice:

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Are there any specific companies you would not wish us to approach on your behalf, and why?

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Are there any specific companies you are particularly interested in us approaching?

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**East Midlands | Leeds | Manchester | Midlands | Newcastle**  
Sellick Partnership Group Limited is registered in England, company number 4156002  
Registered address: Queens Court, 24 Queen Street, Manchester, M2 5AH

## YOUR PERSONAL HISTORY

**Do you have any criminal convictions: YES / NO**

If yes, please give details other than those spent convictions under the Rehabilitation of Offenders Act 1974 - please continue on a separate page as appropriate.

**Do you have any non-spent criminal convictions - Yes / No - If yes, please give details below.**

### ENTITLEMENT TO WORK IN THE UK

**Nationality:** \_\_\_\_\_ **Are you an EU / EEA Citizen: Yes / No**

**Please provide one of the following original documents:**  
**Passport / EU ID card (yes / no) / Full UK Birth Certificate & proof of NI (yes / no)**  
**Non EU worker passport & visa required (yes / no)**

**Please supply documentation showing proof of National Insurance number:**

**N.I. Card / P45 / P60 / Payslip**

**If you are on a temporary Tax or N.I. code please supply your**

**Passport / Evidence of eligibility to work in the UK i.e. Work Permit / VISA**

**National Insurance Number:** \_\_\_\_\_

**Please indicated current status:**

PAYE / Self-employed / Limited Company / Umbrella Company

### EQUAL OPPORTUNITIES STATEMENT

Sellick Partnership is committed to supporting the principle of equal opportunities, and opposes all forms of unlawful or unfair discrimination on the grounds of gender, colour, race, nationality, ethnic origin, sex, marital status, disability, part-time or fixed term status, parental responsibility, age, religion or sexual orientation. Sellick Partnerships Equality & Diversity Policy covers all aspects of recruitment and is compliant with all current legislation and industry guidelines. Sellick Partnership will ensure that each candidate is assessed only in accordance with the candidate's merits, qualification and ability to perform the relevant duties required by the particular role.

In order to assist us in monitoring the effectiveness of our Equal Opportunities Policy, please indicate below your sex and ethnic origin.

**EQUAL OPPORTUNITIES MONITORING - please tick as appropriate**

SEX	ETHNIC ORIGIN				
Male	White UK	Black Caribbean	Bangladeshi	Indian	Declined
Female	Black UK	Black - Other	Chinese	Pakistani	Other (please specify)
	Mixed Race	Eastern European	Middle Eastern	African	

**DOB:** \_\_\_\_\_ (Equal Opportunities purposes only)

Sellick Partnership is committed to best practice in the recruitment, selection and employment of disabled applicants. Please indicate what adjustments need to be made which would enable you to compete fairly - please continue overleaf as appropriate.

## DECLARATION OF HEALTH

Please answer all sections of this declaration. This information will be kept strictly confidential. If you have visited or lived abroad within the last six months please specify with dates:

Have you suffered from any of the following medical conditions?	Yes	No	Details and dates
Asthma, bronchitis, pneumonia, pleurisy			
Tuberculosis or exposure to tuberculosis			
Heart disease or raised blood pressure			
Diabetes			
Varicose veins			
Bladder / kidney Infections			
Back pain / injury			
Blackouts, epilepsy, fainting or giddiness			
Chickenpox			
Measles			
Typhoid			
Skin allergies / conditions; dermatitis, psoriasis, eczema			
Hernias			
Recurrent sore throat or sinusitis			
Nervous / Mental disorders			
Gastric disorders; gastric or duodenal ulcer, dysentery, typhoid or gastroenteritis			
Jaundice, hepatitis			
Recurrent headaches / migraine			
Poor eyesight			
Are you currently taking any medication?			
Have you had any major operations?			
Have you had any time off work or college due to illness in the past 12 months?			
Please state any other information about your health which may affect your work			
Name and address of your GP who may be contacted to certify fitness			

**REFERENCES**

Please cover the last 3 years of employment, giving a minimum of two referees.

<b>Please give details of referees:</b>	
Co. Name: _____ Contact Name: _____ Job Title: _____ Address: _____ _____ Telephone: _____	Co. Name: _____ Contact Name: _____ Job Title: _____ Address: _____ _____ Telephone: _____
Co. Name: _____ Contact Name: _____ Job Title: _____ Address: _____ _____ Telephone: _____	Co. Name: _____ Contact Name: _____ Job Title: _____ Address: _____ _____ Telephone: _____

**Declaration**

- I confirm that all the information I have given is true and correct to the best of my knowledge.
- I am aware that personal data (including where relevant, sensitive personal data) relating to myself, whether obtained from myself or from any other source, will be retained by Sellick Partnership and/or any of its associated and/or subsidiary companies ("Sellick Partnership") indefinitely for the purposes of providing me with temporary work and/or permanent employment opportunities and/or training.
- I acknowledge that this may require my personal data to be forwarded to third parties or other organisations within the Sellick Partnership.
- I hereby confirm that my personal details may be held and disclosed by Sellick Partnership in the manner contained herein.
- I authorise Sellick Partnership to apply for work references from my past employers.
- I confirm I am happy for Sellick Partnership to forward my CV/Profile to any prospective employers deemed suitable.
- I hereby give permission to Sellick Partnership to contact the Home Office / United Kingdom Immigration Service in order to establish my Immigration Status and eligibility to work in the UK.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_